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Administrative
Board of Directors - Minutes
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MINUTES

of the

BOARD OF DIRECTORS OF THE WEST CHINA UNION UNIVERSITY.

The first meeting of the Board of Directors of the West China Union University was held in the Educational Building of the University at 3 p. m. April 16th, 1931.

The following members were present :

Donald Fay, G. S. Bell, Liu Ten Hsuan, H. J. Openshaw, Tang Bo Chen, Loh Pin San, Huang Dao Chin, Miss Gu Dzi Peh, Miss M. E. Argetsinger, Miss A. I. Hutchinson, Mrs. Donald Fay, Miss Liu Bi Ruh, S. Lewis, Hsu Yao Kuang.

- 1 *Resolved*, That Yang Shao Chuan be temporary chairman to conduct the election of a permanent chairman.
- 2 *Resolved*, That Miss A. I. Hutchinson and G. S. Bell act as scrutineers.
- 3 *Resolved*, That the election of all officers be by ballot.
- 4 Donald Fay was elected Chairman.
- 5 Tang Bo Chen was elected vice-chairman.
- 6 Hsu Yao Kuang was elected Chinese secretary.
- 7 G. S. Bell was elected English Secretary.
- 8 Loh Pin San was elected Treasurer.
- 9 A letter was received from acting President Dsang Lin Gao.
- 10 *Resolved*, That we adopt the New Constitution as amended.
- 11 Miss Liu Bi Ruh, Liu Ten Hsuan and H. J. Openshaw were appointed as a nominating committee to bring in nominations for members of the Executive of the Board of Directors.
- 12 *Resolved*, That we invite Dr. J. Beech as Chancellor of the West China Union University, and that the English Secretary write a letter of welcome to Dr. Beech.

- 13 *Resolved*, That the term of office of the President of the West China Union University be provisionally fixed at one year.
- 14 *Resolved*, That we appoint Dsang Lin Gao as President of the West China Union University for one year, and that the Chinese Secretary write a letter of welcome in the name of the Board of Directors.
- 15 *Resolved*, That we co-opt Yui Erh Djang (Dr. David Yui), and Dr. Liu Chen Ngen (Dr. Herman Liu) to be members of the Board of Directors.
- 16 *Resolved*, That we refer the matter of the co-opting of the two additional members, to the Executive for their consideration and appointment.
- 17 *Resolved*, That we invite Dr. G. W. Sparling as Vice-Chancellor of the West China Union University, and that the English Secretary write a letter to Dr. Sparling requesting him to continue the work which he is now doing.
- 18 The following were elected as members of the Executive: Song Chen Chih, Yang Shao Chuan, Donald Fay, Miss Liu Bi Ruh, Miss I. Hutchinson, H. J. Openshaw, Loh Pin San, Gan Shiao Fung, Hsu Yao Kuang.
- 19 *Resolved*, That the Board of Directors take steps to register the University.
- 20 *Resolved*, That the Chinese secretary write the Senate of the University requesting that body to turn over to the Board of Directors all documents of concern to the Board.

21 ADJOURNMENT.

G. S. BELL,

English Secretary.

MINUTES

of the

BOARD OF DIRECTORS OF THE WEST CHINA
UNION UNIVERSITY

The second meeting of the Board of Directors of the West China Union University was held in the Senate Room of the University at two o'clock, December 31st, 1931.

Present: Mrs. Donald Fay, Hsi Yao Gwang, Liu Bin Kwei, H. J. Openshaw, Loh Pin San, Yang Gwei Pin, Yang Shao Chuan, Miss A. I. Hutchinson, Tang Boh Chen, Liu Dzi Min, Dr. S. Lewis, G. S. Bell, Miss A. Harrison, Bishop Song, V. H. Donnithorne, Liu Ten Hsüan, Hsiao Ni Sen, Yang Beh Chin, Chen Hsi Yü.

Visitors: G. W. Sparling, Djang Lin Gao, Fang Shu Hsüan.

Min. 1, The meeting was opened with a period of silent prayer.

Min. 2, The secretary called the roll.

Min. 3, *Resolved*, That a hearty welcome be extended to Mr. Chen Hsi Yü and Mr. Yang Beh Chin the two additional Directors coopted according to the Consitution. (see Min. 16, of April 16th, 1931 meeting).

Min. 4, Mr. Fang Shu Hsüan reported as follows on his interviews with the officials of the Bureau of Education at Nanking regarding the application for registration of the Union University:

a, At Shanghai Mr. Fang met Dr. David Yui and Dr. Herman Liu, two members of this Board of Directors, from whom he inquired as to the situation at the Bureau and the proper procedure for meeting the officials.

b, Proceeding to Nanking he met the heads of the various departments of the Bureau, and also the Vice-Minister of Education with whom he discussed at length the present status of this University.

c, Mr. Fang entertained the officials of the Bureau of Education.

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d, The Bureau of Education grants registration of the University to the Board of Directors and will send a representative to Szechuan to inspect the University.

e, Mr. Fang recommends that letters be sent to Dr. David Yui and Dr. Herman Liu thanking them for the great assistance given by them in this matter of registration.

Min. 5, *Resolved*, That Mr. Fang's report be received and that letters of thanks be sent to Dr. David Yui and Dr. Herman Liu.

Min. 6, *Whereas* the M.E.M. Church Conference has appointed President Djang Lin Gao a delegate to the General Conference of the M. E. Church meeting in the United States, President Djang requests leave of absence.

Resolved, That leave of absence be granted to President Djang Lin Gao to attend the above Conference and the he be given an opportunity to meet the members of the Board of Governors to report on the present condition of the University.

Min. 7, Mr. Fang Shu Hsüan was nominated to take over the duties of President Djang Lin Gao during the latter's absence on leave.

Min. 8, *Resolved*, That Mr. Fang Shu Hsüan be appointed Acting-President of the University.

Min. 9, *Resolved*, That the matter of President Djang Lin Gao's further leave of absence (after April 15th, 1932) be referred to the next meeting of the Board of Directors.

Min. 10, In the matter of the accrued balances from the grants of former years.

Resolved, That the English Secretary write to the Board of Governors requesting them to agree to the retention of these balances on deposit on Shanghai for emergency needs of the University.

Min. 11, Adjournment.

GERALD S. BELL

English Secretary

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WEST CHINA UNION UNIVERSITY

BOARD of DIRECTORS MINUTES.

APRIL, 17-18, 1933.

Minutes of the third annual meeting of the Board of Directors of the West China Union University, first session, April 17th, 1933, 2 p.m., in the University Library.

Members present: Liu Bin Kuen, Mrs. Fuh Lieh Sien, Hsü Yao Kwang, H. J. Openshaw, Miss M. E. Argetsinger, Yang Shao Chuan, Djen Shou Chi, Miss A. I. Hutchinson, Ho Beh Hen, Tang Bo Chen, W. A. McCurdy, Miss G. Manley, Kan Siao Fung, Pen Chi Ling, G. S. Bell, Miss V. Mannett—representing Bishop Mowll, Liu Ten Hsuan, Fei Dzong Chi, Hsiao Lu Gia, Wu Hen Dju, Yang Beh Chin, Lung Bang Djuin, Miss A. Harrison, Song Chen Chi, Djou Yoh Seh.

Members absent: Loh Pin San, Li Dzong Kai, Ku Dzi Peh, Wu Djai Chen.

Corresponding Members: Fang Shu Hsuan, J. Beech, G. W. Sparling.

Opening Exercises:

- a. The meeting was opened with prayer by S. F. Kan, and G. W. Sparling.
- b. Report of the appointments of representatives by the various electing bodies.
- c. Roll call.
- d. Welcome to the new members of the Board.
- e. Mr. Ho Beh Hen responded for the new members.

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Apr. 17+18, 1933

Min. 1, The following were appointed a Nominating Committee: Liu Ten Hsuan, H. J. Openshaw, Hsü Yao Kwang.

Min. 2, The Minutes of the second annual meeting were read and approved.

Min. 3, *Resolved*, That the Minutes of the Executive Committee of this Board be printed and distributed among the members of the Board.

Min. 4, The report of the Nominating Committee was received and the following officers were elected by ballot:

Chairman—C. T. Song

Vice-chairman—Donald Fay

Chinese Secretary—Y. K. Hsü

English Secretary—G. S. Bell

Treasurer—Tang Boh Chen

Auditors—Wu Hen Dju, Liu Bin Kwen

Min. 5, *Resolved*, That this Board meet again at 10 a.m., April 18th.

Min. 6, *Resolved*, That the Report of the President be received and that it be printed in booklet form for distribution to the members of the Board.

Min. 7, *Resolved*, That this Board recommend that the President about to be appointed be requested to determine the administrative plans of the University so that it may be clear just what the University policy is for developing men of ability.

Min. 8, *Resolved*, That we welcome Mr. Yang Beh Chin as an Honorary member of this Board.

Min. 9, *Resolved*, That the appointment of the three remaining co-opted members be left to the next session.

Min. 10, *Resolved*, That we receive the sketch plans for teachers' residences and request that this be referred to the Property Committee for consultation with the staff, and then proceed with erection.

Apr. 17+18, 1933

Min. 11, *Resolved*, That the University continue the present system of having a President.

ADJOURNMENT.

Minutes of the second session of the third annual meeting of the Board of Directors of the West China Union University, April 18th 1933, 10 a.m., in the Library.

Members Present: W. A. McCurdy, Djen Shou Chi, Djou Yoh Seh, Tang Boh Chen, Liu Ten Hsuan, Liu Bin Kwen, Hsiao Lu Gia, Miss G. Manley, Mrs. Fu Lieh Sien, Miss M. E. Argetsinger, Miss A. Harrison, G. S. Bell, Miss A. I. Hutchinson, H. J. Openshaw, V. I. Donnithorne, Lung Bang Djuin, C. T. Song, D. Fay, Wu Hen Dju, S. C. Yang, Y. K. Hsü, Pen Chi Ling.

Members Absent: Miss Ku Dzi Peh, Ho Beh Hen, S. F. Kan, Wu Djai Chen, Yang Beh Chin, Li Tsong Kai, Loh Pin San.

Corresponding Members: Fang Shu Hsuan, J. Beech, G. W. Sparling.

Opening Exercises: Meeting was opened with prayer.

Min. 12, *Resolved*, That the Board express its appreciation of the reception tendered to the Board by the staff of the University.

Min. 13, *Resolved*, That there be two meetings of the Board of Directors each year—one in June and the other in December.

Min. 14, By ballot Djang Lin Gao was elected President of the University.

Min. 15, Fang Shu Hsuan was re-appointed Acting-President of the University.

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April 17+18, 1933

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- Min. 16, *Resolved*, That a cablegram be sent to Djang Lin Gao urging him to return to the University as soon as possible to take up his office, and that he should return before the beginning of September at the latest.
- Min. 17, *Resolved*, That, in reference to President Djang's and Acting-President Fang's salaries, this matter be referred to the Committee for consideration and report back to the Board.
- Min. 18, *Resolved*, That the chairman and vice-chairman of the Board of Directors shall be ex-officio members of the Business Committee of the Board.
- Min. 19, On ballot the following were elected members of the Executive Committee: S. C. Yang, Liu Ten Hsuan, Djen Shou Ghi, H. J. Openshaw, G. S. Bell, Liu Bin Kwen, Miss A. I. Hutchinson,
- Min. 20, *Resolved*, That we record receipt of a letter from S. C. Yang Principal of the Union Middle School.
- Min. 21, *Resolved*, That we record the receipt of a letter from President Fang Shu Hsuan and one from Liu Ten Hsuan and five other members of the Board of Directors containing certain suggestions for the the improvement of the University and that these letter be referred to the executive committee for action.
- Min. 22, *Resolved*, That we recommend to each of the participating Churches that of the three representatives appointed by each Church to this Board, one place be given to some well-known and zealous educationist. Each Church to recommend the name of a person to the Business Committee for consideration and recommendation to the Board of Directors for final action.
- Min. 23, *Resolved*, That two of the co-opted members of the Board be chosen from alumni of the university who are not in the service of the Church.
- Min. 24, On ballot Hwang Tsi Han and Liu Shu Yang were elected as co-opted Directors.
- Min. 25, On ballot Hsiong Shao Ngai was elected a co-opted Director.
- Min. 26, *Resolved*, That the Committee's report on the Con-

April 17+18, 1933

— 5 —

- tract with the Board of Governors be referred to the Executive Committee for examination.
- Min. 27, *Resolved*, That J. Beech and G. W. Sparling be invited to act as Chancellor and Vice-Chancellor respectively.
- Min. 28, *Resolved*, That the recommendations re teachers in the report of President Fang Shu Hsuan be referred to the Executive and Officers Committee for consideration.
- Min. 29, *Resolved*, That W. A. McCurdy and Ho Beh Hen be appointed as representatives of this Board to meet Mr. Mei Hsin Ruh, representative of the Bureau of Education, at Chungking, in order to further the matter of registration, and that the Secretary write an accompanying letter.
- Min. 30, *Resolved*, That a letter of thanks be sent to General Liu Fu Chen thanking him for remitting taxes on educational equipment and materials for this University.
- Min. 31, *Resolved*, That the Chinese and and English Minutes of this Board be printed together for distribution among the Directors.

ADJOURNMENT.

GERALD S. BELL

English Secretary,

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MINUTES OF THE BOARD OF DIRECTORS
WEST CHINA UNION UNIVERSITY.

The Minutes of the second meeting of the 1933 Board of Directors, West China Union University, held in the University, December 15th and 16th, 1933.

Minutes of the sessions held morning and afternoon of December 15th.

Present: S. C. Yang, Djen Shou Gi, Ho Beh Hen, Tang Boh Chen, Li Tsong Kai, S. F. Kan, G. S. Bell, Miss A. Harrison, C. T. Song, Liu Ten Hsuan, D. Fay, Hsiao Lu Gia, Wu Hen Dju, Lung Bang Djuin, Li Min Liang representing Wu Djai Chen, Loh Pin San, Miss M. Argetsinger, Liu Bin Kwen. V. I. Donnithorne.

Absent: H. J. Openshaw, Hsu Yao Gwang, Mrs. Fuh Lieh Sien, Miss I. Hutchinson, W. A. McCurdy, Pen Chi Lin, Djou Yoh Seh, Bishop Mowll, Gu Gi Tsai, Liu Shu Yang, Hwang Tsi Han, Hsiong Shao Ngai.

Corresponding members present: L. G. Dsang, J. Beech, G. W. Sparling.

I. The Agenda was as follows:

1. In the absence of the Chinese secretary Mr. Liu Bin Kwen was appointed pro-tem.
2. S. C. Yang led in prayer.
3. Chancellor J. Beech conducted devotional exercises.
4. Roll-call.
5. Reading of correspondence.
6. Adoption of Executive Committee Minutes.

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7. Address of welcome to President L. G. Dsang and the President's reply.
8. Report of Chancellor Beech.
9. Report of the completion of the registration of the University with the National Government by President Dsang.
10. Report of the University for the current college term by President Dsang.
11. Report of the Executive Committee by S. C. Yang.

II. Resolutions passed by the Board are as follows:

Min. 1. *Whereas* the Cabinet has recommended that a degree be conferred upon S. C. Yang in recognition of the twenty years of loyal and devoted service given to the Union Middle School,

Resolved, That we approve of this proposal and that the Board Executive and the Cabinet be requested to consider plans for giving effect to this decision.

Min. 2. *Resolved*, That the 1933 Executive Minute No. 8 be amended to read as follows:

"Regulations of Allowances for Teachers on Leave of Absence."

1. Full-time teachers who have served the University for seven years or more with distinction and success and whose conduct has been satisfactory, may, upon receiving the approval of the Board of Directors, receive the following honorarium:
2. *Scale of honorarium*: A. Those who have served seven years shall receive 50% of their salary.
B. Those who have served fifteen years shall receive full salary.

3. This honorarium shall be for a period not exceeding one year.

4. That sections 1 and 2 of these regulations shall come into effect as from the present.

Min. 3. *Resolved*, That a letter be sent to the Chinese members on the University staff informing them of the above regulations.

Min. 4. *Whereas* the question of the continuance and management of the Goucher Junior Middle School has been brought before this Board,

Resolved, That these questions together with that of the financing of that school be referred to the Executive in consultation with the Board of Founders for action.

Min. 5. *Whereas* the Educational Bureau has issued instructions regarding the reorganization of the Board of Directors,

Resolved, That this matter be referred to the Executive for consideration and afterwards to communicate with the Missions and Alumni Association so that representatives can be appointed to complete re-organization.

Min. 6. *Resolved*, That in the matter of selecting representatives, see Min. No. 5, the Missions (including the Women's Boards) shall elect six representatives, the Board of Founders two representatives, and the remaining seven to be elected by other means.

Adjournment at 4 p.m.

Minutes of the second session of the second meeting of the 1933 Board of Directors, West China Union University, held in the Library, December 16th, 1933.

Present: Miss M. Argetsinger, S. C. Yang, Miss G. Manly, Pen Chi Lin, G. S. Bell, Liu Ten Hsuan, D. Fay, Wu Hen Dju, V. I. Donnithorne, Li Tsong Kai, Miss Gu Gi Tsai, Liu Bin Kwen, Lung Bang Djuin.

Absent: Hsu Yao Gwang, H. J. Openshaw, Djen Shou Gi, Miss I. Hutchinson Ho Beh Hen, Tang Boh Chen, W. A. McCurdy, Miss A. Harrison, C. T. Song, Djou Yoh Seh, Bishop Mowll, Hsiao Lu Gia, Loh Pin San, Wu Djai Chen.

Corresponding members present: L. G. Dsang, J. Beech, G. W. Sparling.

Minutes of the first session were read, amended and approved.

Agenda Item No. 12. Vice-Chancellor G. W. Sparling reported that the University Senate had been formally dissolved following the registration of the University with the National Government, and that henceforth the Board of Directors would have the responsibility for directing the affairs of the University.

Min. 6. *Resolved*, That, since the Senate has ceased to function following the registration of the University and direction of university affairs has been placed in the hands of the Board of Directors, a letter of thanks and appreciation be sent to the Senate for the splendid manner in which the work of the University was carried on since the founding of the institution.

Min. 7. *Whereas* the report of the Property Committee has been very incomplete.

Resolved, That the Property Committee be requested to prepare a detailed report for examination by this Board.

Agenda Item No. 13. President L. G. Dsang reported that administration was rendered very difficult because there was no one giving full-time to the work of Dean of Studies and Discipline, and requested the Board to take action.

Min. 8. *Resolved*, That we approve of the appointment of a full-time Dean of Studies and that the appointment and the duties of the office be referred to the Executive and the Cabinet for consultation and action.

Min. 10. *Whereas* it is essential that there should be someone giving full time to the work of Students' Director,

Resolved, That the President be empowered to appoint this person and determine his duties.

Agenda Item No. 14. The University Bursar reported the estimates for the year 1933.34—receipts and expenditures being balanced at \$67,000.

Resolved, That this report be adopted.

Min. 11. *Resolved*, That, in harmony with 1933 Executive Minute No. 28, the Bursar be instructed to include in future estimates an item of \$2,000 as a Contingent Fund in the hands of the Board and its Executive.

Min. 12. *Resolved*, That the Cabinet be requested to present a report to the Executive of all sums paid by the Missions for all departments of the University work including salaries, travel, etc., of missionaries.

Min. 13. *Resolved*, That the Executive be requested to devise plans, and reported to the Directors, for raising money from Chinese sources for endowment and current expenses of the University.

Min. 14. *Resolved*, That the question of the increase of tuition fees be referred to the Executive for consideration.

Min. 15. *Resolved*, That a letter be sent to the Participating Missions requesting them to add to their dormitory accommodation.

Min. 16. *Resolved*, That we urge upon the Board of Founders the necessity for erecting the Clinical Hospital and assure them of the hearty cooperation of the Board.

Min. 17. *Resolved*, That the recommendations for changes in University management as per printed sheet be adopted with the exception of Article I, section 1, and Article III, section 4, sub-sections E and F.

Min. 18. *Resolved*, That we approve of the plans for the establishing of a Department of Agriculture, and that these be referred to the Cabinet for consideration and making of plans to put them into effect.

Min. 19 *Whereas* Miss P. B. Fosnot is going on furlough and Miss G. Ellison, has been appointed by the W.F.M.S. to take her place,

Resolved, That a letter of appreciation be sent to Miss Fosnot, and a letter of welcome to Miss Ellison.

Min. 20. *Resolved*, That all unfinished business be referred to the Executive.

Adjournment.

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H. D. Robertson.

MINUTES OF THE BOARD OF DIRECTORS
WEST CHINA UNION UNIVERSITY

JUNE 27-28, 1934

The Minutes of the first session of the 1934 meeting of the Board of Directors of the West China Union University, held in the Library Building of the University, June 27th.

As advised by the 1933 Board of Directors' Executive, a joint session of the Board of Directors for 1933 and the Board of Directors for 1934 was held on the morning of June 27th.

Present: S. C. Yang, B. K. Liu, Tang Boh Chen, Wu Hen Dju, Djen Shou Gi, G. S. Bell, C. B. Rape, C. H. Yang, S. C. Lin, Miss Steele, Mrs. Salquist.

Administration Officers present: President Dsang, Chancellor Beech.

Minutes of the 1934 Board of Directors meeting on the afternoon of June 27th, 1934.

Present: S. C. Yang, C. H. Yang, G. S. Bell, Miss Steele Mr. C. B. Rape, Mrs. Salquist.

Administration Officers present: President Dsang, Chancellor Beech.

D 1. The following officers were elected:

Chairman	Mr. Chang Kia-ngau
Vice-Chairman	Mr. S. C. Yang
Chinese Secretary	C. H. Yang
English Secretary	Mrs. Salquist
Honorary Treasurer	Mr. C. C. Chang,
Auditors,	G. S. Bell, H. Y. Hsu

D 2. Mr. Tang Boh Chen and Mr. B. K. Liu on behalf of the 1933 Board of Directors turned over the records of the Board to the reorganized Board of 1934,

Hearty thanks were voted the 1933 Board for their service rendered the University during the year and for the assistance given the New Board in undertaking the work of the coming year.

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- D 3. The list of members appointed and elected was read as follows:

M. E. M.	- - -	C. B. Rape
C. M. S.	- - -	Bishop C. T. Song
U. C. C. M.	- - -	G. S. Bell
F. S. C.	- - -	S. C. Yang
A. B. F. M. S.	- - -	Mrs. A. M. Salquist
Women's College Boards,		Miss U. F. Steele
Alumni,	- - -	C. H. Yang

Appointed by the Board of Governors, Mr. Chang Kia-ngan.

It was voted to co-op. the following as members of the Board.

Hoh Beh-hen	Wu Hen-dju
Kan Chi-yung	Liu Shin-yuen
Lin Sao-chang	Chang Cong-chuen (C. C. Chang)

- D 4. Resolved: That the vacancies in the co-opted membership of the Board of Directors shall be filled by vote of the Board. (See Constitution).

- D 5. The following members were elected to serve as the Executive Committee:

S. C. Yang, Wu Hen Dju, Mrs. Salquist, Bishop Song, Liu Shin Yuen.

S. C. YANG, CONVENER.

MINUTES OF THE BOARD OF DIRECTORS MEETING

JUNE 28TH, 9 O'CLOCK A. M.

Present: S. C. Yang, S. C. Lin, C. H. Yang, G. S. Bell, C. B. Rape, Miss Steele, Mrs. Salquist.

Administration Officers present: Chancellor Beech, Vice-Chancellor Sparling.

The meeting was opened with prayer.

The minutes of the previous session were read and approved.

The following action were taken:

- D 6. That the Board proceed to ballot for President of the University to serve from August 1934.

(a) That it be agreed that if at any time either party wishes to terminate the engagement six months notice shall be given.

(b) That the letter to the President-elect be presented by Messrs. S. C. Yang and C. B. Rape.

(c) That Dr. L. G. Dsang be declared unanimously elected to the office of President of the West China Union University, the election having been carried out by ballot.

Adjournment.

MINUTES OF THE SESSION OF THE BOARD OF DIRECTORS ON THE AFTERNOON OF
JUNE 28, 1934.

Present: S. C. Yang, C. B. Rape, S. C. Lin, C. H. Chang

Administration Officers present: President Dsang, Chancellor Beech. Mr. C. B. Rape was elected English Secretary pro tem.

The following actions were taken:

- D 7. That matters having to do with the Constitution and Contractual Statement of the Board of Directors be printed in Chinese and English and copies be sent to each member of the Board.

- D 8. That persons co-opted as members of the Board be notified of their election and that they serye until after the annual meeting in 1935.

- D 9. That the next annual meeting be held during the spring vacation and that the exact time be fixed by the Executive Committee.
- D 10. That there shall be a Finance Committee composed as follows:
- (a) Bursar.
 - (b) One person to be elected by each of the following nine groups:

Faculty of Arts	Faculty of Science
Faculty of Medicine	Faculty of Dentistry
Faculty of Religion	Faculty of Education
The Property Committee	Library Committee
Harvard-Yenching Committee	
 - (c) The Treasurer of the Board of Directors, and representatives elected by the Executive Committee of the Board of Directors.
 - (d) The President and Chancellor of the University shall be ex-officio members of this committee.
- D 11. That among the duties and powers of the Treasurer shall be:
- (1) He shall be the chief financial officer of the University.
 - 2. He shall be Honorary Chairman of the Finance Committee.
 - 3. He shall hold in trust all funds given to his care by the University or for the University.
- D 12. That for the school year 1934-35 the cash income of the University exclusive of the amounts paid directly by the Missions for foreign staff, upkeep of mission colleges, or other purposes, and exclusive of the Harvard-Yenching Fund shall be regarded as Mex. \$68,500 made up as follows:
- | | |
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| Board of Governors Cash Grant, | \$50,000. |
| Board of Governors Receipts Field Rents, | 2,500. |
| Fees applicable, net estimate, | 16,000. |
| | <hr/> |
| Divisible total, | \$68,500. |
| Harvard-Yenching Fund | \$28,000. |
| | <hr/> |
| Total | \$96,500. |

- D 13. That \$900 be allocated for annual and entrance scholarships, it being provided that in order to receive an annual scholarship a student must make an average of 85 per cent and not fail in any subject.
(Note: By study of past marks as compared with the new 85% it appeared that \$900 would meet the scholarship requirements)
- D 14. That in order to provide for a full time assistant to the President an additional \$300 shall be added to the 1933-34 amount granted for Administration.
- D 15. That, since the University is obligated to provide salary for Mr. Wu Gwei Chang an addition of \$83 be added to the amount granted for 1933-34 to the College of Science. (This \$83 was balance after voting main items of budget.)
- D 16. That we allocate to the various departments given below the same sums as in 1933-34 for the school year 1934-35 except as above noted.

The allocations are as follows:

Administration (Increase of \$300)	\$10,878.
Maintenance, Property Committee	9,642.
Arts	4,200.
Science (Increase of \$83)	14,700.
Education	5,350.
Medical-Dental	14,120.
Religion	1,050.
Library, general, exclusive of H. Y. funds.	5,460.
Athletic Committee	1,050.
Student Health	1,150.
Scholarships, entrance-annual	900.

Total for year 1934-5 for General	\$68,500.
Budget	
Department of Chinese, Library, and Museum	
from Harvard-Yenching Fund	28,000.
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Total	\$96,500.

The above is exclusive of funds paid directly by Missions for salaries of foreign missionaries and Mission supported Chinese staff members, and for maintenance of the Mission Colleges amounting to approximately, U. S. \$100,000 annually.

- D 17. That in reply to the request from the Faculty that an additional amount be granted for Student Health, we regretfully state that there are no funds from which to grant such a request.
- D 18. That the question of increase in fees and laboratory fees be referred to the Executive Committee for consultation with the Cabinet.
- D 19. That since there is available the sum of \$1000 from sources outside the regular income for 1934-35 for Chinese teachers, it be referred to the Executive Committee to be distributed in consultation with the Cabinet.
- D 20. That members of the staff who were engaged while they were on the East Coast, and did not receive aid for travel from other sources, be given grants as follows: single men \$150, man and wife \$250. That in accordance with the above the following persons be granted travel aid as follows from funds outside 1934-5 budget grants:

	Unless part has been
Huang Mien	\$150. (paid by other institutions)
Lan Tien-ho	150.
Ho Wen-guin	150.
Gao Yoh-lih	250.
Wu Keh-dsang	250.

Total \$950.

- D 21. That the secretary be instructed to send letters of thanks to Mr. Go Su-gao and Dr. Hsiao for their interest in the University as shown by their contribution of scholarships.
- D 22. That the question of distribution of any funds received from the Chinese Government be left to the Executive Committee in consultation with the Cabinet.
- D 23. That travel expenses for the Board of Directors be paid to the extent of \$400. from sources outside the regular income for 1934-35.
- D 24. That an additional grant not to exceed \$200 be made for expenses of the Dean of Studies from sources outside of the regular income for 1934-35.
- D 25. That we approve of the expenditure of \$1450 from outside 1934-35 income for the erection of the Library corner gates.

- D 26. That the distribution of special income outside of regular income for 1934-35 is as follows:

Received	\$4,000.
Erection of gates near Library	\$1450.
Staff increases in salary	1000.
Travel for Faculty members engaged (See Min. No. 23.)	950.
Board of Directors' travel	400.
Dean of Studies, supplemental March 1934 to June 30, 1935	200. 4,000.
Maximum.	_____

- D 27. That we request the Executive Committee in consultation with the President to endeavor to define the duties and powers of the President.
- D 28. That we send a formal notice of election to the co-opted members of the Board.
- D 29. That in accordance with the request of the University Faculty we ask the Methodist Episcopal Mission to return Mr. Starrett here to act as Librarian.
- D 30. That as Mr. C. C. Chang has very graciously offered to support a Chair of Sociology, as reported by Dr. Beech, be it resolved to request the two Chungking representatives to call on Mr. Chang and express our appreciation of his generous offer.
- D 31. That we appoint Mr. Albertson as Bursar for the University.
- D 32. That Mr. Small be appointed Superintendent of Property and Business Manager for the University.
- D 33. That we request the President of the University to report to the Chinese Government on behalf of the Board of Directors and in accordance with Government regulations.
- D 34. That Dr. Joseph Beech be elected as Chancellor of the University.
- D 35. That Dr. G. W. Sparling be elected as Vice-Chancellor of the University.
- D 36. That we request the Secretary to reply to letters from

Mr. C. C. Chang and Mr. Ho Beh-hen thanking them for their continued interest in the University.

- D 37. That we request Mrs. Lindsay to take certain special copies of Library books to America and to dispose of them for the benefit of the University Library Fund.

Adjourned with prayer by the Vice-Chairman.

(See Minutes of Executive and Cabinet).
(Signed) A. M. SALQUIST,
English Secretary

MINUTES OF JOINT MEETING OF THE EXECUTIVE
COMMITTEE OF THE BOARD OF DIRECTORS
AND THE CABINET OF THE WEST CHINA
UNION UNIVERSITY

JUNE 29th, 1934.

A joint meeting of the Executive Committee of the Board of Directors and the Cabinet was held at the University on June 29th, 1934.

Executive Committee members present: S. C. Yang, Wu Hen-dju, Mrs. Salquist.

Cabinet Members present: President Dsang, Chancellor Beech, Vice-Chancellor Sparling, M. C. Chang, T. L. Meng, Dr. Lindsay.

The meeting was opened with prayer.

Mr. S. C. Yang was elected Chairman pro tem.

Mr. Wu Hen-dju was elected Chinese secretary pro tem.

Mrs. Salquist was elected English secretary pro tem.

The following actions were taken:

- E. DE 1. That approval be given to the action of the Board of Directors with reference to the payment of travelling

expenses as stated in Minute No. 23, namely "That members of the staff who were engaged while on the East Coast and who did not receive travel from other sources, be given special grants as follows: single men \$150, man and wife \$250. That in accordance with the above we grant the following travel aid to be found outside regular sources for 1924 35.

Huang Mien \$150. (unless part has been paid by other institutions).

Lan Tien-ho 150.

Ho Wen-guin 150.

Gao Yu-lin 250.

Wu Keh-dsang 250.

- E DE 2. That we sympathize with the difficulties of the teaching staff, but that because of the limited resources, we can, at the present time, only add \$5.00 per month to each full time teacher who is paid by University funds (provided from special funds—See Board of Directors Minute, No. 29.)
- E DE 3. That the question of salary schedule be referred to the first meeting of the General Faculty with the request that they appoint a committee to meet with the Executive Committee to study the whole matter of salary schedules.
- E DE 4. That President Dsang and Mr. S. C. Yang be appointed a committee to meet with the Chinese teaching staff regarding salaries.
- E DE 5. That we recommend that an explanatory note be added to the Minutes of the Board of Directors to make plain that the approved budget as stated is exclusive of the payments by the Missions for the missionary staff and the support of the mission colleges and mission supported Chinese Staff Members.

ADJOURNMENT.

ANNA M. SALQUIST,
English Secretary, pro. tem.

HODGKIN MEMORIAL FUND.

(See Board of Directors' Minute No. 61.)

G. 1193. Board of Governors Meeting, October 8th and 9th 1935,

The Secretary called attention to the minutes of the meeting of the British members of the West China Board of Governors held in London on September 21st, 1934, at which the following specific suggestions were made for the use of the Hodgkin Memorial Fund for consideration by the Board of Directors:—

- “1. That there should be established at the University a Hodgkin Memorial Lectureship, for example about £50 plus travelling expenses for six or eight lectures to be given by a distinguished outside lecturer of any nationality on International Relations, or alternatively on various subjects in rotations, for example Medicine, Religious Education, etc.
2. A Hodgkin Memorial Prize, of say about £5 to be offered each year to students or alumni of the University for an essay on some subject related to the purpose for which the Fund was given.
3. A Hodgkin Memorial Fellowship, of say Mex. \$1,000 for post-graduate study at some other University in approved subjects related to the purpose for which the Fund was given, such Fellowship to cover travelling, tuition and other expenses.”

These suggestions were transmitted to the University and a reply was sent to the British members of the Board of Governors. Comments by the field and the British members' action thereon appear in the minutes of the meeting of the British members of the Board of Governors held on April 12th as follows:—

“The minutes of the British members of the Board of Governors concerning the use of the Hodgkin Memorial Fund have been considered by the Executive Board of Directors of the West China Union University. Mr. Silcock reported the following decisions of the Board of Directors and it was agreed to approve these and to forward them to the next meeting of the Board of Governors:—

1. *Resolved*, to receive the report from Dr. Beech of the British members of the Board of Governors concerning Dr. Hodgkin's Memorial Fund.

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2. *Resolved*, to approve the first suggestion of the report regarding the use of this fund, namely to use about fifty pounds annually for special lectures on international peace.
3. In approving its second suggestion we move to use ten pounds annually for Essays, Oral contest, and publications to promote the international good feeling and world peace,
4. Under the suggestion 3 we move to use the accumulated fund under this item for a fellowship abroad for the cultivation of international good-will and world peace; such a fellowship to be granted to our own students, graduates or staff members.
5. *Resolved*, to use a part of this fund to establish a special library in memory of Dr. Hodgkin of the literature of world peace and international good-will.
6. *Resolved*, to use a part of this fund for any urgent need for cultivating world peace, etc."

After a review of this material the Board of Governors adopted the following resolution:—

- Resolved* (a) that the Board of Governors give general approval to the proposals of the British members of the Board of Governors and of the Executive Committee of the Board of Directors concerning the use of the Hodgkin Memorial Fund as outlined above;
- (b) that attention of the British members of the Board of Governors be called, however, to the fact that at the present time the income from the securities in which the Hodgkin Memorial Fund is invested yield only about 3½% or approximately US\$350 per year, and that since this amount may be somewhat smaller than the British members and the Directors may have had in mind in making the above proposals, opportunity should be afforded for them to make re-adjustments in these proposals if they so desire;
- (c) that further action with reference to the matter be left in the hands of the Executive Committee, with power.

**WEST CHINA UNION UNIVERSITY
BUDGET 1935-36**

Approved by the Board of Governors, Sept. 23, 1935

EXPENDITURE:

	1934-35	1935-36	
		<i>Govt. Grant</i>	<i>Anticipated</i>
Administration	10,878.00	* 1,200.00	10,878.00
Administration			* 1,200.00
Arts	4,200.00	† 1,703.00	5,903.00
Arts Chinese Dep't	† 4,000.00	† 4,000.00	† 4,000.00
Science	14,700.00	* 600.00	14,700.00
Science Special	† 5,000.00	† 2,550.00	*† 3,150.00
Medicine and Dentistry	14,120.00	M†* 7,162.00	14,120.00
Medicine Special	† 11,000.00	D† 4,000.00	† 11,162.00
Education	5,350.00		5,350.00
Library	5,460.00		5,460.00
Maintenance	9,642.00		9,642.00
Athletic Committee	1,050.00		800.00
Student Health	1,150.00		1,150.00
Scholarships	900.00		
Religion	1,050.00		995.00
Harvard-Yenching. Res.	28,990.00		28,990.00
	<u>117,490.00</u>	<u>21,215.00</u>	<u>117,500.00</u>

Government Grants indicated—† The Nanking Government
* The Chengtu Government

ANTICIPATED INCOME:

Board of Governors	50,000.00	50,000.00
Rents	2,500.00	2,250.00
Tuition and Fees	16,000.00	16,500.00
Ministry of Education	20,000.00	18,215.00
Szechuan Educ'n Bureau		3,000.00
Harvard-Yenching Inst.	28,990.00	28,990.00
	<u>117,490.00</u>	<u>118,955.00</u>

*Appropriation from Chinese Gov't.
as follows:*

	1934-35
Arts Coll. Chinese Dept.	4,000
Med. & Dent. Dent' teachers	4,000
Dent. Equipment	7,000
Science, Pharmacy, eq'p.	5,000
	<u>20,000</u>

*Proposed use of Chinese Gov't.
appropriation:*

	1935-36
Administration	1,200 *
Arts, Chinese Dep.	4,000 †
Arts, Books	1,703 †
Science	600 *
Science Special Dyeing	2,550 †
Dentistry, teaching	4,000 †
Medicine, equipment	5,962 †
Medicine, equipment	1,200 *
	<u>21,215</u>

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Statement of Expenditures for 1935-36 and
Budget for 1936-37, accepted by the
Board of Directors, Feb. 29th, 1936.

	<i>Expenditures, Budget Estimate</i>	
	1935-36	1936-37
Administration	13,881.00	13,881.00
Maintenance	9,842.00	9,842.00
Arts	5,840.00	6,060.00
Chinese Dept. Teaching	4,000.00 †	
Book purchase	1,703.00 †	
Education	5,600.00	5,970.00
Science	16,640.00	117,564.00
Special Dyeing	2,550.00 †	
Medicine and Dentistry	14,100.00	18,783.00
Medicine equip.	5,962.00 †	
Dentistry teach.	4,000.00 †	
Library	5,460.00	5,460.00
Athletics	1,300.00	1,800.00
Student Health	1,150.00	1,150.00
Religion	995.00	995.00
Harvard-Yenching Institute	28,990.00	28,990.00
	122,013.00	110,495.00
<i>ANTICIPATED INCOME:</i>		
Board of Governors	50,000.00	50,000.00
Rents	2,250.00	2,250.00
Tuitions and Fees	16,500.00	16,500.00
Ministry of Education	18,215.00 †	
Harvard-Yenching Institute	28,990.00	28,990.00
	115,955.00	97,740.00
Estimated Expenditure in excess of Estimated Income	6,058.00	12,755.00
	122,013.00	110,495.00

Note. The Estimates for 1936-37 does not include the anticipated grant from the Chinese Government.

Note. The Budget as approved is exclusive of the payments by the Missions for the missionary staff, for the support of the Mission colleges and for Chinese staff members supported by Missions.

A. D. Robertson

1935-1936 MEETING OF
THE BOARD OF DIRECTORS,

THE WEST CHINA UNION UNIVERSITY.

The Board of Directors of the West China Union University met at the home of President Lincoln Dsang on Friday, February 28th, at seven-thirty p.m. with Vice Chairman, Mr. S. C. Yang in the chair.

Those present were Mr. Kan Chi Yung, Mr. S. C. Yang, Mr. C. H. Yang and Mr. C. B. Rape. Non-voting members present were Dr. Joseph Beech and President Lincoln Dsang.

- 137
1. *Temporary Secretaries.* The following were elected:
Chinese Secretary Mr. C. H. Yang.
English Secretary Mr. C. B. Rape.
 2. *Election of New Director.* A Letter from Mr. Ho Beh Heng was read requesting that Mr. Lu Dso-fu be allowed to act in his place. In accordance with resolution No. 7 of the Executive Committee of the Board it was voted to accede to Mr. Ho Beh-heng's request and welcome Mr. Lu as a voting member of the Board representing Mr. Ho.
 3. *Representative of the University Alumni on The Board of Directors.* It was voted that hereafter the Executive Committee of The Board should take the responsibility for notifying all the alumni of the University and ascertaining whom they desire to represent them on the Board of Directors, and to inquire what term of service they would recommend for their representative—one year, two years, or three years.
 4. *Representative of the Alumni for the year 1936.* It was voted to recognize Dr. Luke Hsiao as the representative of the Alumni for the year 1936.
 5. *Election of Mr. C. H. Yang.* Mr. C. H. Yang was elected to fill the place of Mr. Lin Sao-chang whose term as a co-opted member has expired.

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6. *Development of the Department of Agriculture.* It was voted to approve of the plans of Mr. Frank Dickinson as presented to the Board, and that we take steps to see in what way this department may be able to cooperate with Szechuen University in its work in agriculture.
7. *Burser's Report and Leper Hospital.* It was voted to request Mr. W. B. Albertson to be present at the session on the morning of February 29th to present his report as Burser, and to request Dr. Wallace Crawford to be present in the afternoon to present his project for a Leper Hospital.
8. *Adjournment.* The meeting adjourned at nine-thirty after a very interesting discussion with Mr. Kan Chi-yung on the work of the University.

Morning Session, February 29, 1936.

The Board of Directors of the West China Union University met in the University Library at 9:30 a.m. on Saturday, February 29th.

Roll Call. The roll was called by last year's secretary, Mr. C. H. Yang, and the following answered to their names: Mr. S. C. Yang, Mr. Gerald Bell, Mr. Liu Hsin-yuen, Miss U. F. Steele, Mr. Wu Hen Chiu and Mr. C. B. Rape. Non-voting members present were Dr. Joseph Beech and Dr. Lincoln Dsang.

Devotional Exercises. The devotional exercises were led by Rev. C. B. Rape.

- D 38. *Officers of the Board.* The following officers were elected:
Vice-Chairman, Dr. S. C. Yang.
Chinese Secretary, Mr. C. H. Yang.
English Secretary, Mr. C. B. Rape.
Honorary Treasurer, Mr. C. C. Chang.

- D 39. *Executive Committee.* The following persons were elected to the Executive Committee of the Board of Directors: Mr. Gerald Bell, Mrs. Anna Salquist, Dr. Luke Hsiao, Bishop C. T. Sung, Mr. S. C. Yang and Mr. Wu Hen Chiu.

- D 40. *Chairman of the Board of Directors.* On motion of C. H. Yang, Mr. Chang kiah-gau was re-elected Chairman of the Board of Directors.
- D 41. *Minutes of 1934 Meeting.* The Minutes of the 1934 meeting were read and approved.
- D 42. *Vice Chancellor of the West China Union University.* On motion of Mr. C. H. Yang, Mr. H. D. Robertson was elected as Vice Chancellor of the West China Union University.
- D 43. *Committee to Inform Mr. Robertson.* On motion of Mr. Wu Hen-chiu, Mr. Bell and Mr. Liu were asked to inform Mr. Robertson of his election and to welcome him to the Board meetings.
- D 44. *Report of President Lincoln Dsang.* Dr. Dsang gave a very clear and interesting report of the work of the West China Union University.
- D 45. *Foreign Members of the University Faculty.* On motion of Mr. C. H. Yang it was voted that in accordance with the requests of the government that we communicate with the participating missions urging them to do all that they can to increase the number of foreign members on the University faculty.
- D 46. *Time of meetings.* On motion of Mr. H. C. Wu it was voted that we adjourn at twelve o'clock to meet again at the home of President Dsang at 2:00 p.m.
- D 47. *Report of the Burser.* By means of charts Mr. W. B. Albertson gave a very clear report of his work as Burser and presented the budget for 1935-1936, and the estimates for 1936-1937.
- D 48. *Government Grants.* On motion of Mr. C. H. Yang it was voted that any college receiving government aid should do its best to reduce its appropriation coming from the regular University budget in order that the money thus saved may be applied to the deficit.
- D 49. *Reductions in Appropriations.* On motion of Mr. H. Y. Liu it was voted that in case we can not find the \$12,775 needed to meet the requirements of our
12,755

budget that each item in the budget be reduced pro rata.

- D 50. *Deficit.* On motion of Mr. H. C. Wu it was voted that the Board make an urgent appeal at home and abroad for funds to meet the deficit.
- D 51. *Budget.* On motion of Mr. C. H. Yang it was voted to accept the Budget as presented with minor corrections.
- 3 *Adjournment.* After a period of silent prayer the meeting adjourned.

Afternoon Session, February 29th.

The Board of Directors met at 2:00 p. m. at the home of President Dsang. Those present were: Mr. S. C. Yang, Mr. Gerald Bell, Miss U. F. Steele, Mr. H. C. Wu, Mr. C. H. Yang, Bishop C. T. Song, Mr. C. B. Rape, Dr. Luke Hsiao. Non-voting members present Dr. Joseph Beech and Dr. Lincoln Dsang.

Prayer. After a few minutes of silent prayer the meeting opened with Mr. S. C. Yang in the chair.

- D 52. *Honorary Member of The Board of Directors.* On motion of Bishop Song it was voted that we should have from three to five honorary members of the Board of Directors.
- D 53. *Selection of Honorary Members.* On the suggestion of President Dsang it was voted that we refer the question of the selection of honorary members of the Board to the Executive with power to select them.
- D 54. *Leper Hospital.* In the absence of Dr. Wallace Crawford, Dr. Beech reported on the project for building a Leper Hospital on the campus of the University. On motion of Mr. Bell it was voted that we approve of the project in general as presented by the Medical faculty, that we give them permission to use the land asked for subject to approval of the Governors and that we recommend to the Board of Governors that such a hospital be established, but that the

Medical Faculty should be responsible for the staff and running expenses without further involving the Board of Directors financially.

- D 55. *University Clinical Hospital.* A very clear statement of the proposed University Clinical Hospital was presented by Dr. Beech. On motion of Bishop Song it was voted that the Board should write the China Foundation and The British Indemnity Fund Board Trustees making urgent appeal for funds for the erection of the University Clinical Hospital.
- D 56. *New Members of the Faculty.* On motion of Bishop Song it was voted that we write the Board of Governors thanking them for the appointment of Miss Marjorie Robertson, as Secretary; Dr. and Mrs. Norman C. Parfit to the Medical Faculty and Mr. and Mrs. B. B. Chapman to the Faculty of Education and the Library staff.
- D 57. *Death of Dr. Frank Mason North.* On motion of Bishop Song it was voted that we write the Board of Governors a letter of appreciation of the services of Dr. F. M. North to the University and that we ask Dr. Beech to inform Mrs. North of this action.
- D 58. *Forwarding of Minutes to the Board of Governors.* On motion of Mr. Rape it was voted that we ask the Executive to see that copies of these Minutes and of the Budget be forwarded to the Board of Governors.
- D 59. *Charter of the University.* On motion of Bishop Song it was voted that we acknowledge the receipt of a letter from the Board of Governors notifying us of the granting of an Absolute Charter and that we thank the Board of Governors for their efforts in securing this, and that we ask the Faculty of the University to make necessary arrangements for the carrying out of the provisions of this charter.
- D 60. *Gift for the Goucher School.* On motion of Mr. Rape it was voted that we write to Mrs. Elizabeth Goucher Chapman a letter of appreciation for her gift to erect the Goucher Memorial School Building.

- D 61. *Memorial to Dr. Henry G. Hodgkin.* A report was read from the Board of Governors as to the purposes for which this fund is to be used. On motion of Mr. C. H. Yang it was voted that the recommendations for the use of this fund be in the hands of the Executive Committee, and that the purposes for which the fund is to be used be printed in these minutes.
- D 62. *Contractual Statement.* A minute was read from the report of the Board of Governors stating that this Contractual Statement had been received, signed by all parties concerned on behalf of the Directors.
- D 63. *Meeting of The Board of Governors.* An announcement was made that the next meeting of the Board of Governors would be held in September 1936.
- D 64. *Twenty-Fifth Anniversary.* On motion of Bishop Song it was voted that the questions having to do with the celebration of the twenty-fifth anniversary of the founding of the University be handed over to the Executive Committee with power to act.
- D 65. *Donation from the Chungking Alumni.* On motion of Bishop Song it was voted that we thank the alumni living in Chungking for their offer to raise one thousand dollars for the University endowment fund, and that we urge alumni living in other places to unite in raising money for the same purpose.
- D 66. *Letter from Mr. Ho Beh Heng.* It was voted to acknowledge with thanks the receipt of a letter from Mr. Ho Beh Heng dealing with the question of increase in salaries for the Chinese members of the University faculty. After much discussion the following actions were taken:
- D 67. 1. *Increase in salaries of Chinese members of Faculty.* On motion of Mr. C. H. Yang it was voted that in case the government, should make an annual grant to the University that one-third of any such grant should be set aside to increase the salaries of the Chinese members of the faculty, and that the matter of fixing these increases be turned over to the Executive Committee.

- D 68. 2. On motion of C. B. Rape it was voted that we ask the Central Government for an additional grant so that the salaries of all full professors could be raised to \$200 per month, and that Dr Beech be requested to state this matter to the Minister of Education.
- D 69. *Endowment.* On motion of Mr. C. H. Yang it was voted that in connection with the celebration of the twenty-fifth anniversary of the founding of the University we try to raise an endowment fund of two hundred thousand dollars.
- D 70. *Course in Dyeing.* On motion of Mr. H.C. Wu it was voted that we authorize the Department of Chemistry to offer a course in dyeing.
- D 71. *Return of Dr. Beech.* On motion of Bishop Song it was voted that we heartily agree with the sentiments expressed in letters from Mr. Ho Beh-heng and Mr. Lu Dso-fu in regard to the return of Dr. Joseph Beech to the University and that we forward these letters to the Board of Governors.
- D 72. *Term of Membership on the Board of Directors.* On motion of Mr. C. B. Rape the terms of various members of the Board of Directors were fixed as follows:
- | | | |
|----|-------------|----------------------|
| C. | 1936 | Dr. Gerald Bell. |
| | | Dr. Luke Hsiao, |
| | 1936 - 1937 | Miss U. F. Steele. |
| | | Mr. S. C. Yang |
| | | Bishop C. T. Song |
| | | Mr. C. H. Yang |
| | | Mr. D. K. Liu |
| | 1936 - 1937 | 1938. Mr. Lu Dso-fu |
| | | Mr. C. C. Chang |
| | | Mrs. Anna Salquist |
| | | Mr. C. B Rape |
| | 1937 - 1938 | 1939 Mr. Ho Beh-heng |
| | | Mr. Wu Hen-chiu |

D 73.

Travel Expenses On motion of H. C. Wu it was voted that the Burser be instructed to pay the travel expenses of the two Chungking members to this meeting of the Board.

D 74.

Vote of Thanks. On motion of Mr. C. H. Yang a hearty vote of thanks was given President Dsang for the two dinners given to the members of the Board of Directors and for the use of his residence as a place of meeting.

Adjournment. After a period of silence Mr. S. C. Yang and Dr. Joseph Beech led the Board in prayer and the meeting adjourned.

C. B. RAPE,
Secretary to the Board.

WEST CHINA UNION UNIVERSITY
BUDGET 1935-36

Approved by the Board of Governors, Sept. 23, 1935

EXPENDITURE:

	1934-35	1935-36	
		Govt. Grant	Anticipated
Administration	10,878.00	* 1,200.00	10,878.00
Administration			* 1,200.00
Arts	4,200.00	† 1,703.00	5,903.00
Arts Chinese Dep't	† 4,000.00	† 4,000.00	† 4,000.00
Science	14,700.00	* 600.00	14,700.00
Science Special	† 5,000.00	† 2,550.00	*† 3,150.00
Medicine and Dentistry	14,120.00	M†* 7,162.00	14,120.00
Medicine Special	† 11,000.00	D† 4,000.00	† 11,162.00
Education	5,350.00		5,350.00
Library	5,460.00		5,460.00
Maintenance	9,642.00		9,642.00
Athletic Committee	1,050.00		800.00
Student Health	1,150.00		1,150.00
Scholarships	900.00		
Religion	1,050.00		995.00
Harvard-Yenching. Res.	28,990.00		28,990.00
	117,490.00	21,215.00	117,500.00

Government Grants indicated—† The Nanking Government
* The Chengtu Government

ANTICIPATED INCOME:

Board of Governors	50,000.00	50,000.00
Rents	2,500.00	2,250.00
Tuition and Fees	16,000.00	16,500.00
Ministry of Education	20,000.00	18,215.00
Szechuan Educ'n Bureau		3,000.00
Harvard-Yenching Inst.	28,990.00	28,990.00
	117,490.00	118,955.00

Appropriation from Chinese Gov't. as follows:	1934-35	Proposed use of Chinese Gov't. appropriation:	1935-36
Arts Coll. Chinese Dept.	4,000	Administration	1,200 *
Med. & Dent. Dent' teachers	4,000	Arts, Chinese Dep.	4,000 †
Dent. Equipment	7,000	Arts, Books	1,703 †
Science, Pharmacy, eq'p.	5,000	Science	600 *
	20,000	Science Special Dyeing	2,550 †
		Dentistry, teaching	4,000 †
		Medicine, equipment	5,962 †
		Medicine, equipment	1,200 *
			21,215

Statement of Expenditures for 1935-36 and
Budget for 1936-37, accepted by the
Board of Directors, Feb. 29th, 1936.

	<i>Expenditures, Budget Estimate</i>	
	1935-36	1936-37
Administration	13,881.00	13,881.00
Maintenance	9,842.00	9,842.00
Arts	5,840.00	6,060.00
Chinese Dept. Teaching	4,000.00 †	
Book purchase	1,703.00 †	
Education	5,600.00	5,970.00
Science	16,640.00	17,564.00
Special Dyeing	2,550.00 †	
Medicine and Dentistry	14,100.00	18,783.00
Medicine equip.	5,962.00 †	
Dentistry teach.	4,000.00 †	
Library	5,460.00	5,460.00
Athletics	1,300.00	1,800.00
Student Health	1,150.00	1,150.00
Religion	995.00	995.00
Harvard-Yenching Institute	28,990.00	28,990.00
	<u>122,013.00</u>	<u>110,495.00</u>
ANTICIPATED INCOME:		
Board of Governors	50,000.00	50,000.00
Rents	2,250.00	2,250.00
Tuitions and Fees	16,500.00	16,500.00
Ministry of Education	18,215.00 †	
Harvard-Yenching Institute	28,990.00	28,990.00
	<u>115,955.00</u>	<u>97,740.00</u>
Estimated Expenditure in excess of Estimated Income	6,058.00	12,755.00
	<u>122,013.00</u>	<u>110,495.00</u>

Note. The Estimates for 1936-37 does not include the anticipated grant from the Chinese Government.

Note. The Budget as approved is exclusive of the payments by the Missions for the missionary staff, for the support of the Mission colleges and for Chinese staff members supported by Missions.

HODGKIN MEMORIAL FUND.

(See Board of Directors' Minute No. 61.)

G. 1193. Board of Governors Meeting, October 8th and 9th 1935,

The Secretary called attention to the minutes of the meeting of the British members of the West China Board of Governors held in London on September 21st, 1934, at which the following specific suggestions were made for the use of the Hodgkin Memorial Fund for consideration by the Board of Directors:—

- “1. That there should be established at the University a Hodgkin Memorial Lectureship, for example about £50 plus travelling expenses for six or eight lectures to be given by a distinguished outside lecturer of any nationality on International Relations, or alternatively on various subjects in rotations, for example Medicine, Religious Education, etc.
2. A Hodgkin Memorial Prize, of say about £5 to be offered each year to students or alumni of the University for an essay on some subject related to the purpose for which the Fund was given.
3. A Hodgkin Memorial Fellowship, of say Mex. \$1,000 for post-graduate study at some other University in approved subjects related to the purpose for which the Fund was given, such Fellowship to cover travelling, tuition and other expenses.”

These suggestions were transmitted to the University and a reply was sent to the British members of the Board of Governors. Comments by the field and the British members' action thereon appear in the minutes of the meeting of the British members of the Board of Governors held on April 12th as follows:—

“The minutes of the British members of the Board of Governors concerning the use of the Hodgkin Memorial Fund have been considered by the Executive Board of Directors of the West China Union University. Mr. Silcock reported the following decisions of the Board of Directors and it was agreed to approve these and to forward them to the next meeting of the Board of Governors:—

1. *Resolved*, to receive the report from Dr. Beech of the British members of the Board of Governors concerning Dr. Hodgkin's Memorial Fund.

2. *Resolved*, to approve the first suggestion of the report regarding the use of this fund, namely to use about fifty pounds annually for special lectures on international peace.
3. In approving its second suggestion we move to use ten pounds annually for Essays, Oral contest, and publications to promote the international good feeling and world peace,
4. Under the suggestion 3 we move to use the accumulated fund under this item for a fellowship abroad for the cultivation of international good-will and world peace; such a fellowship to be granted to our own students, graduates or staff members.
5. *Resolved*, to use a part of this fund to establish a special library in memory of Dr. Hodgkin of the literature of world peace and international good-will.
6. *Resolved*, to use a part of this fund for any urgent need for cultivating world peace, etc."

After a review of this material the Board of Governors adopted the following resolution:—

- Resolved* (a) that the Board of Governors give general approval to the proposals of the British members of the Board of Governors and of the Executive Committee of the Board of Directors concerning the use of the Hodgkin Memorial Fund as outlined above;
- (b) that attention of the British members of the Board of Governors be called, however, to the fact that at the present time the income from the securities in which the Hodgkin Memorial Fund is invested yield only about 3½% or approximately US\$350 per year, and that since this amount may be somewhat smaller than the British members and the Directors may have had in mind in making the above proposals, opportunity should be afforded for them to make re-adjustments in these proposals if they so desire;
- (c) that further action with reference to the matter be left in the hands of the Executive Committee, with power.

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Minutes of the
ANNUAL MEETING OF THE BOARD
OF DIRECTORS WEST CHINA UNION
UNIVERSITY, CHENGTU, SZECHWAN,

held in Faculty Common Room, Administration Building, on Monday,

March 1st, 1937.

Present:—Mrs. A. Salquist, Mrs. O. Dudley, Bishop Song, Messrs. Wu Hen-chu, Yang Chung-hsi, Yang Shao-chuan, G. S. Bell.

Mr. Rape, Mr. Ho Beh-heng and Mr. Lu Dso-fu requested Mr. Yang Chung-hsi to represent them.

Administrative Officers: President Lincoln Dsang, W. B. Albertson, Bursar, H. D. Robertson, Vice-Chancellor.

75. Representative of Friends' Service Council.

Whereas the Friends' Service Council has not appointed a representative to the Board of Directors.
RESOLVED that the Board co-opt Mr. Yang Shao-chuan.

86. Election of Officers.

Chairman:	Mr. Chang Kia-ngau
Vice-Chairman:	Mr. Ho Beh-heng
Chairman of Executive:	Mr. Yang Shao-chuan
Chinese Secretary:	Mr. Yang Chung-hsi
English Secretary:	Mr. G. S. Bell
Hon. Treasurer:	Mr. C. C. Chang

77. Attendance at Annual Meeting of the Board.

RESOLVED that the matter of the difficulty arising from the failure of so many members of the Board to attend the Annual Meeting be referred to the Executive Committee for consideration and appropriate action.

78. Nomination of Executive Committee.

RESOLVED that Mrs. Dudley and Mr. C. H. Yang be a

0222

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committee to nominate the Executive Committee and report at the afternoon session.

79. Correspondence.

Mr. H. D. Robertson read correspondence from the cooperating Missions and Board of Governors.

80. President's Report.

Dr. Dsang presented his annual report on the work of the University and its financial situation, and reported the names of prominent men who had agreed to act as Honorary Members of the Board of Directors.

81. President's Absence.

RESOLVED that Dr. Dsang be granted leave of absence for two months to visit East China on behalf of the University.

RESOLVED that a grant of \$500 be made to Dr. Dsang from the Provincial Government grant of 1936 (\$2000) for travel and entertainment.

RESOLVED that Dr. and Mrs. A. W. Lindsay be requested to cooperate with Dr. Dsang during the year in the entertainment of University guests.

82. Group Insurance.

RESOLVED that the General Faculty be requested to appoint a committee to investigate thoroughly the proposal for group insurance for university staff, and report their findings and recommendations to the Executive Committee.

83. 25th Anniversary Celebrations Printing.

RESOLVED that \$500 be allocated from the Provincial Government grant of 1936 (\$2000) for printing in connection with the 25th Anniversary celebrations.

84. Bursar's Report.

A report was made by the Bursar, Mr. W. B. Albertson, covering a financial statement for the year 1935/36 and estimates for the year 1937/38.

RESOLVED that we forward to the Board of Governors for their information the budget estimates for the year

1937/38 as presented to this Board by the General Faculty and the Finance Committee, and that we request the Board of Governors to make, in addition to the regular grant of \$50,000, a special grant of \$14,000; that a covering letter be sent giving full explanation of the reasons for this request; and that the President and this Board of Directors endeavour to raise funds towards the balance of the estimated deficit, viz. \$21,359, not covered in the above appeal to the Board of Governors.

85. Vice-Chancellor's Report.

Mr. H. D. Robertson reported on action taken by the Executive Committee during the year. Minutes of the Board of Governors meeting in Toronto with special reference to the Clinical Hospital, Leper Hospital, Extension Work, Constitution of the Board of Governors and Contractual Statement, Land expropriated by the Government for a Radio Station, and Re-registration of University property.

86. Military Training.

Whereas in the matter of military training the University has to comply with the minimum requirements of the Government in order that students may receive Government diplomas on graduation.

RESOLVED that we assure all supporters of the University that every effort is made to maintain the Christian character of the institution and to give the students a type of higher education in harmony with Christian ideals and principles.

87. Reorganisation of Administration.

RESOLVED that we receive and approve the Report on administrative reorganisation as presented by the General Faculty.

88. Hodgkin Memorial Fund Committee.

RESOLVED that the Hodgkin Memorial Fund Committee for 1937 be Messrs. S. C. Yang, S. H. Fang, W. G. Sewell, A. W. Lindsay and B. C. Tang.

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89. **Union Middle School.**

RESOLVED that we forward to the Board of Governors with our approval the request of the Union Senior Middle School for an annual grant of \$3000 Chinese currency.

90. **Woman's College.**

RESOLVED that we receive the report of the Woman's College, which has already been forwarded to the Board of Governors.

91. **Goucher Middle School.**

RESOLVED that the report of the Goucher Middle School be referred to the Executive Committee.

92. **Mission Appointments of Staff.**

RESOLVED that letters of thanks be sent to the American Baptist Mission and to the Church Missionary Society for appointments made by them to the University staff.

93. **Re-registration of Property Deeds.**

RESOLVED that we concur in the recommendation of the Executive Committee that the Union University property deeds be re-registered as required by official notice, and that Dr. Dsang and Mr. H. D. Robertson be a committee to manage this matter.

94. **1937 Executive Committee.**

RESOLVED that the 1937 Executive Committee be Messrs. S. C. Yang, Wu Hen-chu, L. H. Hsiao, Mrs. Salquist and G. W. Sparling.

95. **Honorary Members of the Board of Directors.**

RESOLVED that the Executive Committee be given authority to invite a number of representative men to serve as Honorary Directors of the Board.

96. **Contractual Statement.**

RESOLVED that the officers of the Board of Directors be authorised to sign the Contractual Statement made with the Board of Governors and forward three copies to the Secretary of the latter Board.

97. **University Property expropriated by Government for Radio Station Site.**

RESOLVED that we inform the Board of Governors that the Ministry of Communications of the National Government has expropriated approximately 25 Chinese acres of University land for a Radio Station site, and that negotiations for compensation are still proceeding.

RESOLVED that we request the Executive Committee to continue these negotiations with the Government in the matter of compensation for property expropriated for the Radio Station site.

Adjournment.

G. S. BELL.

English Secretary.

Mr. Hedrick

WEST CHINA UNION UNIVERSITY
Annual Meeting of the Board of Directors
held on March 5th, 1938

MINUTES

Present:—Mrs. Dudley, Fu Chin-beh, V. H. Donnithorne, C.H. Yang, S. C. Yang, G. W. Sparling, ex-officio: President, Vice-Chancellors and Bursar. Afternoon Session: Bishop Ward.

Minutes.

The Minutes of the last Annual Meeting were read and approved. The Minutes of the Executive Committee of June 30th and February 10th were ratified.

98. *Nominating Committee.*

Mrs. Dudley and Mr. C. H. Yang were appointed a Nominating Committee, to report at 2 o'clock.

99. *President's Report.*

The President read his annual report, which was received.

100. *Correspondence and Minutes of the Board of Founders.*

A letter of November 27th, from Dr. Garside was read. The Minutes of the Board of Founders of May 12th and November 22nd and a summary in Chinese, having been circulated, were received.

101. *Co-opted Members.*

RESOLVED to re-co-opt C. H. Yang and S. C. Yang for a period of three years.

RESOLVED to co-opt Bishop Ward as a member of the Board of Directors for a period of three years.

102. *Honorary Directors.*

The President reported the death of two of the Honorary Directors, Generals Han Fu-chu, and Liu Hsiang. RESOLVED to refer to Executive Committee the inviting of Honorary Directors to take their place.

103. *Pharmacy Building.*

Correspondence from Dr. Meuser and the Board of Founders concerning the proposed Pharmacy Building, also minutes of the Faculty and Cabinet were presented.

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RESOLVED to recommend to the Board of Founders the erection of a Pharmacy Building similar in style and structure to the East and West wings of the Medical-Dental Building, to be planned in such a manner that future extensions to the rear will be possible; that the location of the Building be on the site south of the present Medical-Dental Building, facing and paralld to it.

RESOLVED that in the proposed Pharmacy Building be located classrooms for the teaching of students in Pharmacy, and also laboratories for research in pharmaceutical chemistry and for the experimental manufacture of pharmaceuticals; a department of Pharmacology, which shall be prepared to serve in its teaching work both the Department of Pharmacy and the College of Medicine and Dentistry. This department shall be organised as a separate entity, so that the work in pharmacology will be separated from the present Department of Physiology and Pharmacology. Moreover, the Department of Pharmacology shall be prepared to undertake research work in connection with Chinese drugs.

RESOLVED that in view of the very great number of medicinal plants produced in West China and also of the great likelihood of government assistance being forthcoming for investigations concerning the action and manufacture of these local drugs, research should occupy an important place in the programme of the Departments of Pharmacy and Pharmacology.

RESOLVED to recommend that Dr. Beech, Mr. Small and Dr. Meuser be requested to prepare the plans and detailed estimates for the proposed Pharmacy Building.

Note. It will probably cost Mex. \$40,000.

RESOLVED to recommend to the Board of Founders that permission be secured for Dr. Meuser to raise funds in U.S.A. and Canada for the erection of the Pharmacy Building.

104. *Goucher School.*

In order to clarify matters of control, relationships and procedures,

RESOLVED that a Contract be entered into between the W.C.U.U. Board of Founders and Directors of the Goucher School for the purpose of operating the Goucher Junior Middle School of the W.C.U.U. Department of Education's practice school.

RESOLVED to delegate power to the W.C.U.U. General Faculty to act for the Directors of the W.C.U.U. as the Board of Founders of the Goucher School, and recommend that the W.C.U.U. Board of Founders take similar action.

RESOLVED to approve and to recommend to the Board of Founders of the W.C.U.U. the following Contractual Statement and Bylaws:

CONTRACTUAL AGREEMENT

between the Board of Founders and Board of Directors of the Goucher School.

Know all men by these statements:

That the West China Union University as party of the first part and the Board of Directors of Goucher School as party of the second part do hereby enter into agreement for a period of five years beginning from May 1st, 1938; that an extension of agreement may be entered into at the end of each succeeding five year period, both parties being agreed.

That the Board of Directors of the Goucher School be constituted as follows:

- (a) Two-thirds of the membership chosen from the Faculty members of the Department of Education of the University by the full faculty membership of this Department.
- (b) Not more than one-third chosen from interested individuals outside of the University.
- (c) At least two-thirds of the total membership to be Chinese.
Any Director appointed under (a) shall automatically cease to be a Director when he ceases to be a member of the faculty of the Department of Education and the vacancy shall be filled by the regular faculty meeting of the Department from among its numbers. Any vacancy occurring under (b) shall be filled by the full membership of the Board of Directors itself.

I. *That the Board of Founders of Goucher School agree :*

- (1) a. To continue as far as possible an annual payment of national currency \$1,500 to the Board of Directors of Goucher School.
 - b. To insure annually the Goucher School building and its contents for full value.
 - c. To loan to the Board of Directors of Goucher School in so far as the exercise of their trusts may permit the Goucher School building and equipment required for the work of the School, the same to be kept repaired and maintained from the School budget at least at the standard of a high grade Junior Middle School.
- (2) To co-operate as and where in its judgment it is expedient, and delegate in so far as required by law to the Board of Directors such matters of School government as are necessary for its maintenance.

In entering into the above agreement the Board of Founders of Union University is under obligation through trusts into which it has entered in behalf of the West China Union University and Goucher School to reserve to itself the power to amend or annul any or all of the above agreements.

- a. When in their judgment there shall be a departure on the part of the Board of Directors or those in charge of instruction in the School from strictly Christian principles.
- b. In case political or local changes render it desirable or necessary to suspend or curtail operations for a definite or an indefinite period of time.
- c. In case the School shall become more nearly self-supporting or when it becomes clearly expedient that contributions from the Board of Founders should be reduced.
- d. Whenever from any cause the Board of Founders shall discern that the School is not answering to its original design.

II. *That the Board of Directors of Goucher School agree :*

1. That the Junior Middle School located on the West China Union University campus and known as the Goucher School is the practice school of Junior Middle

School grade of the Department of Education of the College of Arts of the West China Union University.

2. To co-operate with its Board of Founders in seeking to maintain and conduct this school as a Christian Junior Middle School.
3. To appoint a Principal of the Goucher School who will advance these Christian aims and ideals and work in harmony with the Department of Education of the West China Union University of which he shall be a full member. He shall control staff, discipline, academic management, and current expenditure within the budget, operate the school, and propose the budget and any new policies through the Department of Education.
4. That the Department of Education of the West China Union University shall approve the budget and report same to the Directors of Goucher School for their final approval, appoint the school treasurer and co-operate with the Principal in controlling the application of funds, and the general business management of Goucher School. The Department of Education and the Principal shall make an annual report to the Directors of the Goucher School. The Department may recommend to the Directors the appointment or changing of the Principal.
5. That the school enrolment shall be kept within a total of 120 pupils of whom not more than 110 shall be boarders.
6. To endeavour to raise funds for the school (in addition to grant from the Board of Founders and fees of pupils) from grants from the Provincial Government or from gifts from interested individuals, and that such funds should be applied as in paragraph 4 above.
7. That they will not involve its Board of Founders in any indebtedness.
8. That the Goucher School building and its equipment be kept repaired and maintained at least at its present standard and in accordance with the standards of a high grade Junior middle school.

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BY-LAWS

Powers & Duties of the Principal of the Goucher School.

That the Faculty recommends that the following be the powers and duties of the Principal of the Goucher School:

1. Taking part as a full member of the Department of Education in all the discussions and actions of the Department including all that concerns the control of the Goucher School.
2. Acting as chairman of the Goucher School Committee and directing the calling of a meeting of the committee when he wishes.
3. Preparing the Budget and Report of the School for presentation to the appropriate committees.
4. Directing the expenditure of all current funds, within the budget.
5. Collecting all fees.
6. Proposing modifications of the Budget.
7. Proposing any new school policies he may desire and plans he wishes for equipment, new construction and land purchase.
8. Directing all repairs and upkeep of the Goucher School buildings.
9. Engaging and dismissing all the assistant staff, controlling their work and fixing their salaries (within the budget)
10. In conjunction with the head of the Department of Education controlling all practice teaching in Goucher School.
11. All curriculum and time-table matters.
12. All routine reports to the Government and public representation of the School.
13. Admission (within the fixed numbers) of pupils and their dismissal.
14. All discipline of pupils and full care and guidance.
15. All relationships with former pupils of the School and with their parents.

Duties & Powers of the Department of Education in Its Relation to Goucher School.

That the Faculty recommend that the following be the duties and powers of the Department of Education in its relationship to Goucher School:

1. Recommending to the Board of Directors of Goucher School the annual maintenance budget, and revising this budget if occasion arises during the school year.
2. Fixing the salary of the Principal.
3. Appointing a school treasurer and an auditor.
4. With the concurrence of the University in its decisions, caring for and applying all Goucher School capital, equipment and endowment funds.
5. Approving an annual statement of accounts and an annual report.
6. Supervising all land and building operations.
7. Responsibility for the upkeep and repair of all buildings.
8. Recommending to the Board of Directors of Goucher School the appointment or changing of the Principal.
9. Maintaining the observance of the conditions on which the School building and equipment were given, public control, limitation of numbers at all times to 110 and 10, and full value insurance; and reporting to the University any violation of these conditions.
10. Securing by all possible efforts the following objects. Christian spirit and influence; Serving as a Christian middle school for graduates of Christian primary schools; also, the high quality of teaching and administration for which the school was founded and refounded.
11. Appointment of a Goucher School Committee of the Department, which shall normally act or initiate action for Department of Education as above. All actions of the Committee shall be reported to the Department at regular or special meetings and shall stand approved unless contrary action be then taken. All new policies shall receive the sanction of the department before being put into operation.

The committee shall be composed of the Principal, as Chairman, the Treasurer, the Head of the Department of Education, and either one or two others. One of the members shall be appointed as Secretary to keep minutes and call meetings with adequate notice as directed by the Committee, or the Principal. A majority of the members shall constitute a quorum.

Ordinarily it shall act as an interim executive with power to carry out the duties of the Department in so far as such actions taken are in accord with the conditions of gift, the Goucher School Contract and By-Laws.

105. *Clinical Facilities.*

The emergency need for increased clinical hospital facilities was discussed.

RESOLVED to request the Board of Governors and the Provincial Government to raise equal shares of a sum of \$20,000 to erect the Isolation Block of the University Hospital in order to make provision for the urgently needed increased clinical facilities for Cheeloo, National Central and W.C.U.U. students.

106. *Constitutional Change.*

In accordance with the constitution of the Board of Directors, it was

RESOLVED to recommend to the Board of Founders that the membership of the General Faculty be altered to harmonise with the regulations of the Government.

107. *Appointment of Officers and Executive Committee.*

The Secretary was instructed to cast the ballot for the following officers as follows:

Hon. Chairman	Mr. Chang Kia-ngau
Vice-Chairman	Mr. Ho Beh-heng
Treasurer	Bishop R. A. Ward
Secretaries	Mr. Fu Chin-beh and Dr. G. W. Sparling

108. *Executive Committee:*

Chairman	Mr. S. C. Yang
Secretaries	Mr. Fu Chin-beh and Mrs. Dudley, Dr. G. W. Sparling, Mr. Wu Hen-chiu

109. *Administrative Officers:*

President	Lincoln Dsang
Chancellor	Dr. Joseph Beech
Vice-Chancellors	S. H. Fong and A. W. Lindsay.

110. *Budget Estimates 1938-39.*

RESOLVED to forward the following estimates for the year 1938-39 to the Board of Founders for approval:

Estimated Expenditure:

Division I.

Administration	23,739.00
Operation & Maintenance	11,584.00
College of Arts—	
Department of Chinese	19,045
Department of Education	10,200
Others Departments	10,709
College of Science	25,300.00
College of Medicine & Dentistry	30,086.00
Library—General	5,660
Chinese (H-Y)	9,690
Archaeological Museum	9,910.00
Research (H-Y)	2,650.00
Religion	1,000.00
Scholarships	228.00
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	167,801.00

Division II.

Scholarships	980
Fine Arts	440
Student board & light	23,000
" uniforms	600
" lab. deposits	1,700
" Lab. fees	400
" Miscellaneous	600
" Associations	900
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	(27,200)
Dormitory upkeep from fees	2,900
" " Missions	3,000
University Dental Clinic	10,000
" Studio	1,909
" Book Club	485
" " Store	4,000
Agriculture	2,500
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	53,414.00
Salaries contributed by Missions	184,700.00
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	\$405,915.00

N.B.—Hospitals and Pharmacy not included.

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<i>Estimated Income:</i>	
Division I.	
Board of Founders—current	69,000.00
Board of Founders—special (H-Y)	37,500.00
Fees—Estimate 1937-38	17,000
Estimated Increase	8,000
	<u>25,000.00</u>
Rents	2,000.00
Other sources—gifts	600.00
National Government grant	12,000.00
Provincial Government grant	20,000.00
Special grants	10,701.00
	<u>167,801.00</u>
Division II.	
Scholarships	980
Fine Arts	440
Receipts from students:	
Board and light	23,000
Uniforms	600
Lab. deposits	1,800
Lab. fees	400
Miscellaneous	600
Associations	900
Dormitories	2,000
	<u>(30,100)</u>
Dormitory upkeep from Missions	3,000
University Dental Clinic	10,000
“ Studio	1,909
“ Book Club	485
“ Book Store	4,000
Agriculture	2,500
Salaries contributed by Missions	184,700.00
	<u>\$405,915.00</u>

N.B.—Hospitals and Pharmacy not included.

111. <i>Grants from the Central Government, 1937-38.</i>	
Grants from the Central Government for the year 1937-38 were reported as follows:	
Chair of Chinese	\$4,000
“ Pathology	4,000
“ Dentistry	4,000
	<u>\$12,000.</u>

College of Science— equipment and apparatus	8,000.
College of Medicine and Dentistry— equipment and apparatus	10,000.
	<u>\$30,000.</u>

112. *Grants from the Provincial Government.*

Grant from the Provincial Government for the year 1937-38 were reported as follows:

Regular grant	12,000
Special emergency grant	8,000
	<u>\$ 20,000.</u>

Temporary accommodation:

Cheeloo students	1,000
University of Nanking	20,000
Soochow Biology Dept.	800
National Central Colleges of Medicine & Dentistry (also loan of a temple)	2,000
	<u>\$ 23,800</u>

Special grant from Bureau of Education and Bureau of Reconstruction for Tanning project (\$1,000 unpaid)	9,000
Removal of Tannery	500

It was also reported that the Board of Founders had made a grant of Gold \$5,000 (i.e. Mex. \$16,500) for the erection of the Hospital Laundry, to be used temporarily by the University of Nanking.

113. *Payment for expropriated land.*

RESOLVED to record an expression of appreciation to Mr. S. C. Yang for his service in securing the payment of \$3,609. for the land expropriated by the Broadcasting Station, the sum of \$1,173.14 still being outstanding.

RESOLVED to ask Mr. S. C. Yang to continue negotiations for the removal of the graves from the property belonging to the United Church of Canada Mission.

RESOLVED to express thanks to the President and the University for entertainment of the Board on the occasion of its annual meeting.

WEST CHINA UNION UNIVERSITY
Annual Meeting of the Board of Directors

February 6th, 1939.

MINUTES

Present: Messrs. Ho Beh-heng, Hwang Tao ch'in, J. E. Moncrieff (alternate for Baptist representative) C. B. Rape, G. W. Sparling, R. A. Ward, Wu Hen-chiu, C. H. Yang and S. C. Yang. *Ex Officio:* President and Vice-Chancellors. *Visitors:* Messrs. J. H. Arnup (U.C.C.M.), J. W. Decker (A.B.F.M.S.), E. H. Cressy (Council of Higher Education) and C. H. Fahs, Curator, International Missionary Research Library.

Apologies for absence were received from Miss Olive Fan, Messrs. Fu Chin-beh and Lu Dso-fu.

Resolved to appoint Mr. C. H. Yang as *Chinese Secretary* for the present meeting.

The *Minutes* of the last Annual Meeting, March 5th, 1938, were approved as circulated. The Minutes of the Executive Committee of June 9th and October 8th, 1938, were ratified.

D. 114. *Membership of the Board of Directors.*

It was reported that the Alumni Association has appointed Dr. Hwang Tao-ch'in as its representative, and the Baptist Mission Mrs. Salquist for the coming three year period 1939-42.

D. 115. *Nominating Committee.*

Messrs. C. H. Yang and G. W. Sparling were appointed a Nominating Committee to report to the afternoon session.

D. 116. *President's Report.*

The President presented his annual report covering increased registration, cooperation with the University of Nanking, Ginling College, Cheeloo University and Soochow Biology Department, need for increased budget, additions to staff and accommodation for both staff and students; and pointing out that the work of the various departments of the University is following the general trend of higher education as determined by Government policies.

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D. 117. *Minutes of the Board of Founders.*

The Minutes of the Annual Meeting of the Board of Founders, July 26th-27th, were presented.

D. 118. *Resignation from Board of Founders of Sir Joseph Flavelle and Hon. Newton Rowell.*

RESOLVED to request the officers of the University to prepare letters of appreciation to Sir Joseph Flavelle, Bart., and the Hon. Newton Rowell, LL.D., K. C., for their deep interest in and valued services on behalf of the University for many years.

D. 119. *Goucher School.*

It was reported that the Board of Founders voted to delegate power to the General Faculty of the University to act for them as a Board of Founders of the Goucher School.

D. 120. *Death of Dr. Robert A. Peterson.*

RESOLVED to request the officers of the University to write a letter conveying to Mrs. Peterson the University's appreciation of Dr. Peterson's outstanding service as a member of the Medical Faculty of the University for the past ten years, and sincere sympathy with her in her bereavement.

D. 121. *Emergency Campaign.*

Following Executive Minute E. 84, it was reported that the Associated Boards had included in their emergency campaign a total of \$33,143.75 for the West China Union University, made up as follows:

a. Increase in cost of work due to influx of students from outside the Province	\$7,893.75
b. Extra cost of maintaining refugee students	3,000.00
c. Extra grant from Board of Governors	2,500.00
d. Special request by Natural History group	750.00
e. Increase in Hospital facilities	3,000.00
f. Dormitory accommodation	15,000.00
g. Library books	1,000.00
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	\$33,143.70

D. 122. *Pharmacy Building.*

It was reported that the Board of Founders approved in principle the proposed Pharmacy Building project.

D. 123. *Friends' Service Council.*

A letter was received from the Friends' Service Council, Szechwan, expressing the hope that their China Committee, London, would re-appoint Mr. and Mrs. Sewell to the University after their furlough; that a new couple would be appointed to the staff and the original grant to the University restored.

D. 124. *Joint Appeal for Chemistry Building.*

A letter was received reporting on meetings of the Executive Committee of the Board of Founders of the W.C.U.U. and of a joint conference of representatives of Cheeloo, Ginling, Nanking and West China, and forwarding the following resolutions:

"That the Finance Committee of the Associated Boards be requested to allocate from the reserve fund a sum of U.S.\$4,000"

"That each of the four universities now operating on the West China campus be asked to share in the cost of the building by the allocation of emergency funds assigned to them within the 1938-39 emergency campaign as follows:

Cheeloo	US\$2,000
Ginling	2,000
Nanking	3,000
West China	4,000
	<hr/>
	US\$11,000

It was reported that the Emergency Committee of the Boards of Directors of Ginling and Nanking have both approved this allocation.

RESOLVED to approve the suggested allocation of US\$4,000 from emergency funds to be raised for West China.

D. 125. *Miss Elsie M. Priest.*

RESOLVED to record appreciation of the valuable services rendered to the University by Miss Elsie M. Priest, Treasurer of the University of Nanking, both in preparing a statement of accounts covering past years and in setting up the Arnett system of accounting as adopted by the University at the outset of the current year.

D. 126. *Financial Statement as of June 30th, 1939.*

RESOLVED to adopt the financial statement presented, as of June 30th, 1938, subject to audit.

D. 127. *Budget Estimates for the year 1939-40.*

The Budget estimates for the year 1939-40 as recommended by the General Faculty were presented.

RESOLVED to adopt the budget estimates for presentation to the Board of Founders.

Summary as follows:

<i>Receipts:</i>	In Chinese currency
From students:	
Academic fees	37,345.00
Dormitory fees	41,000.00
Extension course	2,000.00
Grant from Bd. of Governors	60,000.00
Harvard-Yenching Inst. funds	33,000.00
Rent from staff	1,700.00
Contributions from mission boards	158,124.00
Medical fees from coop. Inst.	1,000.00
Special gifts	1,220.00
Ministry of Education	18,200.00
Provincial Govt. grant	20,000.00
Grants	35,000.00
Associated Boards - emergency appeal	32,283.50
Scholarships	2,854.00
Projects	73,400.00
United Hospital	320,000.00 837,126.50

Expenditures:

Administration	30,490.00
Operation and maintenance	18,723.50

College of Arts	88,130.00
College of Science	72,410.00
College of Medicine & Dentistry	132,305.00
Library	16,846.00
Museum	16,454.00
Research	2,900.00
Extension:	
Agricultural projects	12,720.00
Tanning and Emergency chemicals	59,400.00
Machine shop	3,480.00
Faculty service	1,350.00
Student service	12,838.00
Special for staff needs	7,000.00
College - dormitories	42,080.00
United Hospital	320,000.00 837,126.50

RESOLVED to request the Administration and the Executive Committee to explore the possibilities of securing in China increased financial support for the University during this period of emergency.

D. 128. *President's Allowance.*

RESOLVED to make a special allowance to President Dsang for administrative expenses of \$50 a month.

D. 129. *Guest Institutions.*

Dr. Decker expressed appreciation on behalf of the Board of Directors of the University of Nanking for the hospitality and assistance extended to them by the West China Union University during this time of emergency. Mr. Cressy, seconded by Dr. Decker, moved on behalf of the visiting Universities a resolution of thanks and appreciation for the hospitality and opportunities afforded.

RESOLVED to record our appreciation as a Board of Directors for the excellent way in which the Administration and Faculty of the University has extended hospitality and cooperation to the visiting institutions.

RESOLVED to instruct the Secretary to convey to the visiting institutions the Board's appreciation of the spirit of cooperation which they have manifested during the past eighteen months.

D. 130. *Inter-University Administrative Conference.*

RESOLVED to recommend to the administration the immediate establishment of an Inter-University Administrative Conference to be composed of the Presidents and two other representatives of the Universities now on West China campus, which shall meet regularly, preferably weekly, to consider matters of common interest and to make such proposals to the authoritative bodies of these institutions as may seem desirable.

D. 131. *Library.*

RESOLVED that the Inter-University Administrative Conference be requested to explore the possibilities of all the institutions on the campus sharing in the Library and Laboratories as joint projects.

D. 132. *Election of Officers, and Executive Committee.*

The Secretary was instructed to cast a ballot for the officers of Board as follows:

Hon. Chairman	Mr. Chang Kia-ngau
Vice-Chairman	Mr. Ho Beh-heng
Treasurer	Bishop R. A. Ward
Secretaries	Mr. Wu Hen-chiu Dr. G. W. Sparling

Executive Committee:
Dr. Hwang Tao-ch'in
Mr. Wu Hen-chiu
Miss Olive Fan
Mr. S. C. Yang
Dr. G. W. Sparling

Administrative Officers:

President	Lincoln Dsang
Chancellor	J. Beech
Vice-Chancellors	S. H. Fong H. D. Robertson
Auditors	E. Hibbard G. M. Franck

D. 133. *University Calendar.*

RESOLVED to request the Inter-University Administrative Conference to give consideration to the arrangement of a common calendar and closer cooperation in teaching common courses to the students of the various institutions.

D. 134. *Property.*

It was reported that the University is negotiating with the New City authorities for the exchange of land; that a request has been sent to the Associated Boards for emergency funds NC\$15,000 towards the cost of straightening boundaries; that grave land on the Dong Hang Dze, immediately behind Baptist property, has been purchased; that the Liu Pei-yuin orchard and buildings have been purchased as a site for the Tuberculosis Sanatorium.

D. 135. *Poultry Project.*

It was noted that the Poultry Project is a recognised activity of the Agriculture Division of the College of Science.

D. 136. *Appeal for Central Assembly Hall.*

RESOLVED to accept the recommendation of the General Faculty that the Board of Founders again be urged to secure funds for the erection of a Central Assembly Hall (including Chapel).

The President expressed the appreciation of all for the presence of Drs. Arnup, Decker and Cressy throughout the meeting of the Directors, and for their valued contribution to the discussion.

After closing prayer, led by Bishop Ward, the meeting adjourned.